



**Application for Tenancy.**

This form must be completed and signed before any application for tenancy can be formally considered. Applicants are reminded that as well as the references asked for in this application each tenant must produce identification and a deposit. The deposit is held by Perthshire Property Services as stakeholders. It is refundable only after a tenancy has ended and on the proviso that the rent is up to date, the property has not been damaged & all bills have been paid.

Tenants who intend to claim Housing Benefit should obtain an application for benefit from the relevant council offices. You are also reminded that entitlement to benefit is no guarantee that your rent will be paid in full and accordingly you may be asked to contribute towards the rent. Remember you can ask for a pre-tenancy determination from the Rent Officers service if you are at all concerned.

**Tenants Application for Tenancy**

**Property you wish to apply for:** .....

**About You**

Title: Mr/Miss/Ms/Mrs/Other (please specify)

Surname: ..... Forename: .....

Middle Names:..... Date of Birth: .....

Maiden Name: ..... Contact Telephone No: .....

Current Address: ..... Home: .....

..... Work: .....

..... Mobile: .....

Postcode: ..... E-Mail: .....

Current Rental £ ..... PCM

How long have you lived at the above address ? ..... Years ..... Months  
(if less than three years please list addresses for a three year period)

Previous Addresses:

(Address 2)

(Address 3)

.....  
.....  
.....

.....  
.....  
.....

Years ..... Months .....

Years ..... Months .....

Rental Paid £ ..... PCM

Rental Paid £ ..... PCM

**Employment**

Name of Current Employer: .....

Address of Work Place: .....

.....

..... Postcode .....

Position Held: .....

Time at Current Place of Work: Years ..... Months .....

Salary; £.....

National Insurance Number: .....

**References: (Each person over 18 must supply references)**

We require at least two written references from professional, independent people such as a previous landlord, employer, or solicitor. If you are currently renting a property then one reference must be from your current landlord, similarly, if you are currently employed then one reference must be from your current employer. A financial reference must also be produced. If you are moving to the area for employment purposes, you must also produce a contract of employment stating your new salary and contract period.

**(PLEASE ENCLOSE SEPARATELY)**

**Next of Kin**

Name: .....

Address: .....

..... Postcode .....

Contact Telephone Number: .....

**People Living With You**

EACH OF WHICH MUST COMPLETE AN APPLICATION FORM.

Please provide details of:

Anyone OVER the age of 18 who will be living at the property:

	(Applicant 2)	(Applicant 3)
Title:	.....	.....
Surname:	.....	.....
Forename:	.....	.....
Address:	.....	.....
Relationship: (To yourself)	.....	.....
Date of Birth:	.....	.....
Employer:	.....	.....
Salary:	.....	.....

Anyone under the age of 18 who will be living at the property:

Surname	Forename	Relationship	Date of Birth
.....	.....	.....	.....
.....	.....	.....	.....

Name any tenants who claim or intend to claim help with paying their rent: .....

Do you or anyone listed above smoke ? Y / N

Will you have any pets living with you ? Y / N

**Declaration** (Please read this carefully before signing in the space provided.)

I understand that by completing an application to rent form that I will be liable for administration charges which will equate to the value of two weeks rent of the property I have applied for if I do not go ahead with the Tenancy and do not sign a Tenancy Agreement.

I understand that the information on this form will be used in assessing an application for a tenancy. I confirm that the information above is correct and understand that providing false information will jeopardise any tenancy I may gain as a result of this application. I agree to Perthshire Property Services (along with any agents appointed by them) taking any references and checking any details they see fit. I agree that all information supplied can be stored on computer and may be passed to utility suppliers, local Councils and debt collection agents if required either during or after a tenancy.

Signed:

Date: